

The following Rules and Regulations will govern visitation as per Division Order 5501

- A) No more than two persons at a time may visit an inmate.
- B) Each visit will be thirty minutes in duration.
- C) All visitors eighteen years of age or older must possess an identification card with a picture or an official government ID card.
- D) Minors: A minor is a person under the age of eighteen years and will not be permitted to visit an inmate confined here with the following exceptions:
  - 1. The spouse of an inmate (with proper documentation).
  - 2. The children must be blood related with proper legal documentation.
  - 3. The children of an inmate may visit when accompanied by a parent or guardian. One child may visit per visiting period. However, infants will not be counted as long as they are carried "in arms". No strollers, carriages, or baby seats will be allowed in the visitation area.
  - 4. Children, particularly small children **will not** be left unsupervised on facility grounds.
  - 5. Children who are disruptive of others will be asked to leave, canceling the scheduled visit.
- E) Your family or friends may bring you money. No other items will be accepted.
- F) Purses, handbags, briefcase(s), knives, cell telephones, cameras, ect. **will not** be allowed in the visitation area of either R.A.D.F. and H.H.C.C.
- G) No food or drinks in visitation area.
- H) No smoking in the visitation area.
- I) **Appropriate attire will be required. No see through garments or revealing clothing permitted. Failure to comply will cause the cancellation of the visit.**
- J) Inmates will present their I.D. cards to the Tower and Floor Officers in order to participate in visitation activities.
- K) PROHIBITED VISITORS:
  - 1. Those serving probation or parole.
  - 2. Those who have been confined in any penal institution in the past SIX months.
  - 3. Those who have participated in escapes or assaults on staff at any time.
- L) CANCELLATION:
  - A visit may be cancelled on any emergency without prior notice if the inmates, the visitor compromises institutional security.
- M) **At any time we reserve the right to limit Inmates no more than two regular phone visits per week ( legal visits not included).**

## **CONTACT VISITATION AT MINIMUM SECURITY-H.H.C.C.**

1. Inmate workers will be allowed one contact visit per weekend. All county confined, sentenced inmates actively participating in designated assignments will be authorized contact visits with their family to included children and relatives. Four visitors per inmate are allowed including children. Contact visitation times are as follows:

### SATURDAY

SIGN-IN  
8-8:30 AM

VISIT  
9-10:00 AM

### SUNDAY

SIGN-IN  
8-8:30AM

VISIT  
9-10:00 AM

2. Special or emergency visits will be authorized by the on duty Watch Commander. If this rule/regulation is not followed, authorization for the visit **will not** be granted.
3. The following rules and regulations will govern contact visitations at the H.H.C.C.. Failure to comply will result in visit being cancelled.
  - A) Physical contact is prohibited.
  - B) Purses, handbags, briefcases, knives, cameras, cell phones are not allowed in visitation area.
  - C) Sodas may be purchased in the visitation area. No food containers are allowed from outside.
  - D) Smoking is not allowed in the outside visitation area.
  - E) Appropriate clothing is required: no see-through garments or revealing clothing will be permitted.
  - F) Children will be allowed during contact visitation with parent supervision.
  - G) Inmates will remain at least twenty feet from the entrance gate and all exterior perimeter fences at all times.